

**REGULAR MEETING OF THE  
YAMPA VALLEY HOUSING AUTHORITY  
BOARD OF DIRECTORS  
December 13, 2018  
12:00 NOON**

December 5, 2018  
STATE OF COLORADO  
COUNTY OF ROUTT

To the Board of Directors of the Yampa Valley Housing Authority and to all Other Persons to whom it may concern:

Notice is hereby given that a **Regular Meeting** of the Board of Directors of the Yampa Valley Housing Authority, Routt County, Colorado, will be held on Thursday, December 13<sup>th</sup> at 12:00 Noon in the Board of County Commissioners 3<sup>rd</sup> Floor Hearing Room of the Historic Routt County Court House, 522 Lincoln Avenue, Steamboat Springs, Colorado

**Agenda is subject to change up to 24 hours before scheduled hearings.**

**AGENDA TOPICS**

1. Public Comment (5 minutes)
2. Board Member Comment (5 minutes)
3. Consent Agenda (5 minutes)
  - a. Review and approval of November 8, 2018 meeting minutes
  - b. Review and approval of the October 2018 balance write-offs (none)
  - c. Review and approval of the October 2018 check register
  - d. Review and approval of the October 2018 leave report
  - e. Review and approval of the October 2018 financial statements
4. Staff Reports (5 minutes)
5. **Resolution 2018-007:** Resolution to set Mill Levy (15 minutes)
6. **Resolution 2018-008:** 2018 Second Supplementary Budget Amendment (15 minutes)
7. Review and consideration of a Contribution Agreement between the Yampa Valley Housing Authority and West Steamboat Neighborhoods, LLC (30 minutes)
8. Discussion of YVHA's responsibilities related to the West Steamboat Neighborhood Gateway Deed Restriction (30 minutes)
9. Review and consideration of the updated YVHA Employee Handbook (15 minutes)
10. Election of offices for 2019 (10 minutes)
11. Update on Work Team Meetings (10 minutes):
  - a. Executive Team: Roger Ashton (Next Meeting 12-25-18 Noon)
  - b. Finance Team: Cole Hewitt (Next Meeting 12-18-18 3PM)
  - c. Existing Assets Team: Mike Beyer (Next meeting 12-19-18 12:30 PM)
  - d. Development Team: Sheila Henderson (Next meeting 12-24-18 2:30PM)
  - e. Policy Team: Catherine Carson (Next meeting 12-17-18 Noon)
12. Adjourn

**Upcoming Meetings: January 10<sup>th</sup>, 2019** Regular YVHA Board Meeting, Noon to 2 PM in the Board of County Commissioners 3<sup>rd</sup> Floor Hearing Room of the Historic Routt County Court House, 522 Lincoln Avenue, Steamboat Springs, Colorado

**Please Note:** All programs, services and activities of the YVHA are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call our office at (970) 870-0167 to coordinate your needs. Please notify us of your request at least seven (7) business days prior to the scheduled event.